



benchmark
BUILDING CERTIFIERS

Application Form

I/we the undersigned hereby make application to Benchmark Building Certifiers for the following service(s):

Office use only

- Application No: **OC**
- Date received:

Tick box to nominate the service sought

- To issue a final occupation certificate.
- To issue an interim occupation certificate.

DETAILS OF THE OWNER

- *All owners of the land must be included on the application form (or two directors/sole director for a company).*
- *In signing this form, I/we advise that I/we are person(s) eligible to appoint a Principal Certifying Authority for the relevant development and make application for the occupation certificate.*
- *I/we acknowledge that the applicant for these services is as detailed below.*

Owner(s) name: _____

Address: _____

Contact numbers: _____

Signature(s): _____

DETAILS OF THE APPLICANT

- *All correspondence and documentation will be forwarded to the applicant. Complete all parts.*

Applicant(s) name: _____

Address: _____

Contact numbers: _____

Signature(s): _____

LAND DEVELOPED

Address: _____

Lot & DP No.: _____

DEVELOPMENT DESCRIPTION

CDC No. & Date: _____

DA No. & Date: _____

CC No. & Date: _____

Building work description: _____

BCA classification: _____

REASONS FOR INTERIM OCCUPATION CERTIFICATE

(if applicable)

Reasons: _____

Time frame to complete: _____

FEES

Agreed fees enclosed: Yes

APPOINTED PRINCIPAL CERTIFYING AUTHORITY

Accredited certifier: Anthony Krilich / Robert Valades

Accreditation number: BPB0216 / BPB0419

Address: Benchmark Building Certifiers
5/498 High Street, Penrith NSW 2750

Contact details: (02) 4732 6322 / admin@benchmarkcertifiers.com.au (email)
www.benchmarkbuildingcertifiers.com.au

End of Application
(Web 2015)